



Sijilat Portal Guide

Complete guide to using Bahrain's Sijilat online portal. CR registration, renewal, amendments, and common issues with the commercial registration system.

WHAT IS SIJILAT?

Sijilat (سجلات) is the MOICT's online commercial registration portal. It handles CR applications, renewals, amendments, and cancellations. Accessible at sijilat.bh with eKey or SmartCard authentication.

AVAILABLE SERVICES

NEW CR REGISTRATION

Apply for a new commercial registration. Select entity type, activities (ISIC codes), and submit required documents online.

CR RENEWAL

Annual renewal before expiry date. Pay fees online (BD 30/year for sole proprietors, BD 300/year for WLL). Late renewal incurs penalties.

CR AMENDMENTS

Change trade name, add/remove activities, update shareholders, change registered address, or modify registered capital.

CR CANCELLATION

Cancel CR when closing business. Requires clearance from GOSI, LMRA, and NBR. All dues must be settled before cancellation.

COMMON ISSUES & TIPS

Apply for your eKey before starting. Processing takes 2-3 business days.

Combine multiple amendments into one request to save on fees and processing time.

Keep a certified copy of updated memorandum of association ready for WLL amendments.

Trade name changes require MOICT approval and may take up to 10 business days.

Executive Notice: Official publication prepared by Yasmi Co Advisory & Consultation for general commercial guidance. Consult our licensed tax team for entity-specific advice.

Yasmi Co Advisory Practice

Tax, VAT, Transfer Pricing, ESR & Corporate Advisory Services

Tel: +973 3356 9008 | Email: info@yasmico.com | Web: www.yasmico.com